PHD TRAINING AGREEMENT

**BETWEEN**

NAME & First name of the PhD student,

Date of birth : Choisissez un élément.  / Choose an item  / Choose an item Place of birth :Please enter the information - Citizenship

Student address: Please enter the information

Student email: Please enter the information Student phone number: Please enter the information

Hereinafter referred to as « the doctoral student »

**FIRSTLY,**

**AND**

NAME & First name of the PhD supervisor,

Practicing as Please enter the information : Professor, MCF, DR,… within NAME of the establishment of the thesis supervisior

Hereinafter referred to as « the PhD supervisor»

**SECONDLY,**

**AND, if applicable,**

NAME & Surname of the PhD Co-supervisor,

Practicing as Please enter the information : Professor, MCF, DR,… within NAME of the establishment of the thesis co - supervisior

are hereinafter referred to individually as the « **Party** » and collectively as the « **Parties »**.

**BEING PREVIOUSLY STATED THAT**

* Having regard to Article L612-7 of French Education Code,
* Having regard to Articles L412-1 and L412-2 of French Research Code,
* Having regard to the decision of May 25th 2016 on framework and procedures for awarding the national doctorate degree,
* Having regard to PhD charter of Normandy University validated on November 28th 2016,

(If applicable) Having regard to the joint international PhD agreement between the University of Caen Normandy and Partner higher educational institution located in CITY & COUNTRY of the partner higher educational institution

the Parties have decided to specify the terms of this PhD training agreement:

**Article 1 – Aim of the PhD training agreement**

1.1 - The present PhD straining agreement, signed at the first registration by PhD supervisor(s), the associate-supervisor (if applicable) and the PhD student, defines the follow-up conditions and PhD supervision, done under the responsibility of the University of Caen Normandy, higher educational institution where the PhD thesis is prepared. If necessary, this agreement can be modified each year by means of a written amendment.

1.2 – General rules with regards to the signature of works resulting from the PhD thesis, confidentiality agreements and intellectual properties are specified in the PhD Charter of Normandy University also signed the first year, by both the PhD supervisor(s) and the PhD student.

1.3 – Title of the PhD thesis



1.4 – Name of the field of registration PhD

Choisissez un élément.

**Article 2 – Institution and scientific teams of registration of the PhD student**

2.1. – Higher educational institution where the student is registered

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  I.N.S.A. Rouen Normandy | [ ]  University of Caen Normandy | [ ]  University of Rouen Normandy | [ ]  University of Le Havre Normandy |

2.2. – Doctoral school

Choisissez un élément.

2.3. – Research unit - Laboratory

The PhD student is preparing his thesis at:

Choisissez un élément.

This research unit is directed by NAME & First name of the lab director.

**Article 3 – PhD funding**

3.1 – Statut professionnel du doctorant

The PhD thesis is conducted on: [ ]  Full time basis [ ]  Part time basis.

For salaried PhD student, its professional status is Please enter the information.

3.2 – Beginning and end dates of funding

Beginning and ending dates of funding: From   /   / to   /   / .

3.3 – Source of funding

|  |
| --- |
| **Funding** |
| Do you have a doctoral contract / agreement? |  [ ]  YES [ ]  NO |
| If YES: [ ]  University of Caen Normandy [ ]  Normandy region (RIN 50%, RIN 100%) [ ]  Other employer *(Please provide the name, acronym, address of the employer of the doctoral contract (Contract’s signatory)*  |
| **Source of funding***: Select financing according to your status* |
| [ ]  **State funding** |
| [ ]  Institute funded grant(*COD-OFI 13)* | [ ]  University[ ]  Other |  *Name of the institution* |
| [ ]  Disability grant*(COD-OFI 16)* | [ ]  Given by the ministry[ ]  Given by another institution |  *Name of institution* |
| [ ]  Grant from the École Normale Supérieure(*COD-OFI 15)* |  *Specify the name* |
| [ ]  Grant from the École Polytechnique(*COD-OFI 15)* |  *Specify the name* |
| [ ]  Grant from a ministry | Choisissez un élément. |  *Denomination on the funding* |
| [ ]  Grant given by a large research organization - E.P.S.T. (*COD-OFI 14)* | Choisissez un élément. |  *Specify the name*  |
| [ ]  Endowment from an E.P.I.C. (Establishment of an industrial and commercial nature)(*COD-OFI 22)* | Choisissez un élément. |  *Specify the name*  |
| [ ]  Endowment from an E.P.A. (Public administrative establishment) (*COD-OFI 23)* | Choisissez un élément. |  *Specify the name*  |
| [ ]  **Funding from local authorities (included regional funding)** |
| [ ]  Funding from the Normandy Region RIN 100%(*COD-OFI 24)* |
| [ ]  Funding from the Normandy Region RIN 50%(*COD-OFI 24)* |  *Specify the name of the responsible for funding the remaining 50%* |
| [ ]  Funding from another local authority(*COD-OFI 25)* | Choisissez un élément. |  *Specify the name*  |
| [ ]  **Funding from french public research funding agencies** |
| [ ]  Funding from an A.N.R. – Agence Nationale de Recherche – Research national agency(*COD-OFI 26)* |  *Name of the A.N.R.* |
| [ ]  Funding from a LABEX – Laboratoire d’excellence (et PIA)(*COD-OFI 28)* |  *Name of the LABEX* |
| [ ]  Funding from an IDEX – Initiative d’excellence(*COD-OFI 27)* |  *Name of the IDEX* |
| [ ]  Funding from french agencies(*COD-OFI 29)* |  *Name of the agency* |
| [ ]  Public funding from the Fond Unique Interministériel (F.U.I.)(*COD-OFI 29)* |  *Name of the agency* |
| [ ]  **CIFRE funding -** *(COD-OFI 31)* |
|  *Name of the financial company* |
| [ ]  **Private funding from organisations based in France** |
| [ ]  Association, Foundation, Sponsorship, Charity(*COD-OFI 33)* | Choisissez un élément. |  *Name of the organization* |
| [ ]  Research agreement with a french company(*COD-OFI 32)* |  *Name of the company* |
| [ ]  Research agreement with a foreign company(*COD-OFI 41)* |  *Name of the company* |
| [ ]  Private law doctoral contract(*COD-OFI 32)* |  *Name of the company* |
| [ ]  **Funding from European commission** |
| [ ]  H2020 E.R.C. funding – European Research Council(*COD-OFI 34)* |  *Name of the E.R.C.* |
| [ ]  H2020 Marie SKLODOWSKA CURIE, I.T.N. – Innovative training networks funding(*COD-OFI 35)* |  *Specify the name* |
| [ ]  Other European H2020 funding including FEDER(*COD-OFI 37)* |  *Specify the name*  |
| [ ]  ERASMUS(*COD-OFI 36)* |  *Specify the name*  |
| [ ]  **Foreign funding** |
| [ ]  Funding from a foreign european government(*COD-OFI 38)* |  *Indicate the country* |
| [ ]  Funding from a foreign non-european government(*COD-OFI 39)* |  *Indicate the country* |
| [ ]  Other funding from foreign government(*COD-OFI 40)* | [ ]  Foreign embassy[ ]  Campus France[ ]  AUF[ ]  Other |  *Specify the funding name & country* |
| [ ]  Funding from a foreign company(*COD-OFI 40)* |  *Specify the funding name & country* |
| [ ]  **Funding by continuing education organization -** *(COD-OFI 42)* |
|  *Name of the organization* |
| [ ]  **Funding from international organization -** *(COD-OFI 43)* |
|  *Name of the organization* |
| [ ]  **Other funding** |
| [ ]  Employed in the private industry (Except teaching positions)(*COD-OFI 10)* | [ ]  In France[ ]  Abroad |  *Specify the country* |
| [ ]  Employed in the public sector (Except teaching positions)(*COD-OFI 10)* | [ ]  In France[ ]  Abroad |  *Specify the country* |
| [ ]  Teacher in secondary or primary school(*COD-OFI 10)* | [ ]  In France[ ]  Abroad |  *Specify the country* |
| [ ]  Teacher in higher education(*COD-OFI 10)* |
| [ ]  Other type of funding in France or abroad |  Specify the type of funding |
| [ ]  Without funding associated with the thesis(*COD-OFI 11)* | [ ]  Own resources[ ]  Retirement[ ]  Other |  Specify the funding source |

**Article 4 – Procedures and means**

4.1 – Estimate schedule for the research project

*Indicate the estimated schedule and milestones of the research project and, if applicable, research stays in other research units.*

*In the context of a joint international PhD program, indicate the estimated research calendar in both countries.*

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4.2 – Procedures for supervising research and follow up training of the PhD student

*Indicate interactions between supervisor(s) and the PhD student (meeting, report …). If applicable, indicate specific involvement and responsibility of each supervisor, interaction between them and with the PhD student.*

*Remark: Specific recommendations with regards to the doctoral training, PhD follow-up committee and prerequisites for PhD defense are defined in the Rules of Procedures of your doctoral school (you should read it).*

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4.3 – Specific conditions to achieve the research PhD project and, if applicable, specific safety conditions

*Indicate material means and procedures available or have to be implemented for completion of the PhD project within the research unit (archives, technical platforms, animal housing facility, experimental sites…). Indicate, if applicable, the lab operating framework (access control and safety requirements, prerequisite training …). Issues with regards to the financing of missions, national and international motilities, participation in seminar and conferences may be raised.*

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4.4 – Procedures for the integration in the research unit or research team

*Indicate is a specific confidential agreement and/or Rules of Procedures of the lab and/or lab good research practices or other lab duties have been made.* ***Indicate possible responsibilities that the PhD student may assume within the lab.***

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Article 5 – Confidentiality of PhD works

The student asks confidentiality of its PhD works: [ ]  YES [ ]  NO

If YES: End date of confidentiality (10 years maximum):   /   /

*Reasoned request from the student and its supervisor*

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| *Reasoned request from the student* |

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| *Reasoned request from the thesis supervisor* |

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Article 6 – PhD student professional project

*Indicate your post-graduation objectives, specifying whether you wish to move into the academic or the socio-economic world. Specify the milestones of your doctoral training that will be useful to you in achieving these objectives.*

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Article 7 – Signatures

This agreement is drawn up in two copies.

The Parties may sign the Agreement in electronic form by exchanging documents in PDF or equivalent format. It is expressly agreed that the document thus signed will have the value of an original between the Parties and will be enforceable between them.

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| --- | --- |
| The PhD student | The PhD supervisor |
| NAME and First NameSignatureDate : / / 202  | NAME and First NameSignatureDate : / / 202  |
| The PhD co-supervisor | The director of the research unit |
| NAME and First NameSignatureDate : / / 202  | NAME and First NameSignature & stampDate : / / 202  |
| The director of the co-supervisor doctoral school | The director of the supervisor doctoral school |
| NAME and First NameSignature & stampDate : / / 202  | NAME and First NameSignature & stampDate : / / 202  |
| The president of the University of Caen Normandy |
| NAME and First NameSignatureDate : / / 202  |