ATTESTATION DE PRESENCE / Attendance certificate

(Academic year 2020/2021)

The Receiving Institution (organisme d’accueil)

<table>
<thead>
<tr>
<th>Name</th>
<th>Erasmus code (if applicable)</th>
<th>No</th>
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<tbody>
<tr>
<td>Country</td>
<td>Country code</td>
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“We hereby confirm, that Ms / Mr…………………………………………………………
coming from the institution FCAEN01 will perform an Erasmus mobility in our institution:

from(1) (dd/mm/yyyy)……………… to(2) (dd/mm/yyyy) ……………

The actual start and end dates of the study period will be included according to the following definitions:

1- The **start date** of the training period is the first day the student has been present at the receiving institution.

2- The **end date** of the training period is the last day the student has been present at the receiving institution and not his actual date of departure.

Name and position of the authorised person at the host institution:

<table>
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<tr>
<th>Name:</th>
<th>Function:</th>
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Responsible person’s signature: Date:

Stamp of the institution:

It is not compulsory to circulate papers with original signatures, scanned copies of signatures or digital signatures may be accepted.

NB : Une fois rempli, signé et tamponné par votre entreprise d’accueil, ce document doit être retourné AU PLUS VITE par mail à intl.stages@unicaen.fr. Attention, ce document déclenche l’attribution de votre allocation financière.

Université de Caen Normandie – Carré International – Pôle Programmes Mobilité Internationale
Esplanade de la Paix – CS14032 - 14032 Caen Cedex 5 – France
Tél. 00 33 2 31 56 54 00 – intl.stages@unicaen.fr