ATTESTATION DE PRESENCE / Attendance certificate

(Academic year 2022/2023)

The Receiving Institution (organisme d’accueil)

<table>
<thead>
<tr>
<th>Name (host University)</th>
<th>Erasmus code (if applicable)</th>
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<tbody>
<tr>
<td>Country</td>
<td>Country code</td>
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</table>

"We hereby confirm, that Ms / Mr (Nom de l’étudiant) coming from the institution FCAEN01 will perform an Erasmus mobility in our institution:

from\(^{(1)}\) (dd/mm/yyyy) ................. to\(^{(2)}\) (dd/mm/yyyy) .................

The actual start and end dates of the study period will be included according to the following definitions:

1- The **start date** of the study period is the first day the student has been present at the receiving institution, (for example, for the first course, for a welcoming event organised by the host institution or for language and intercultural courses).

2- The **end date** of the study period is the last day the student has been present at the receiving institution and **not his actual date of departure**. This is, for example, the end of exams period, courses or mandatory sitting period.

**Name and position of the authorised person at the host institution:**

Name :

Function :

Responsible person’s signature :

Date :

Stamp of the institution :

It is not compulsory to circulate papers with original signatures, scanned copies of signatures or digital signatures may be accepted.

NB : Une fois rempli, signé et tamponné par votre université d’accueil, ce document doit être retourné AU PLUS VITE par mail à intl.erasmus.sortants@unicaen.fr. Attention, ce document est indispensable pour l’établissement de votre contrat de mobilité (qui déclenche l’attribution de votre allocation financière).